

Caitlin Porter

PARALEGAL

Grand Rapids

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Caitlin Porter is a skilled Paralegal in the firms Mergers and Acquisitions Practice Group and Education Practice Group with over a decade of experience.

Practice related activities

M&A PG

Assist with business entity formation (both domestic and foreign) and dissolution including drafting and filing of documents.

Assist with business entity compliance and ongoing maintenance.

Research regarding registered agent and officer information.

Drafting and filing of UCC financing statements, amendments, and dissolutions and the US and Canada.

Interact with government agencies.

Troubleshoot business entity issues.

Education PG

Provide client support regarding School Policy Services

Practice Areas

- [Business and Corporate](#)

Update and maintain client policy document

Education, Bar and Court Admissions, Clerkships

B.A. in Paralegal Studies from Davenport University

