

## June M. Ells

**PARALEGAL** 

**Grand Rapids** 

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T 616.831.1807

- Experience with post-death probate and trust administration including: preparing court pleadings, handling filings, completing statutory notice requirements, assisting with asset information and accountings to court and beneficiaries, meeting with families and working with them throughout the administration.
- Assist with the preparation of fiduciary income tax returns, estate tax returns, and gift tax returns.
- Assist with drafting estate planning documents.
- Assist with handling real estate matters as they relate to post-death administration and estate planning.



## **Practice Areas**

- Probate
- Estate Planning
- Guardianships and Conservatorships
- Private Client
- Wills and Trusts Disputes

## **Education**

• Grand Valley State University, B.S., 1982

## **Professional Affiliations and Activities**

- American Bar Association
- State Bar of Michigan, Paralegal/Legal Assistant Section

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