

## J. Hope Moxey

PARALEGAL

Grand Rapids

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- Experience with real estate research using different online databases and resources
- Draft real estate documents in conjunction with transaction closings and estate planning
- Draft notices and court forms in landlord-tenant matters
- Assist with case management of construction lien proceedings
- Assist with business entity formation, maintenance, and dissolution; foreign qualification of companies doing business outside the state of incorporation; research regarding registered agent and officer information
- Assist with transaction closings including due diligence and organization of documents

### Practice Areas

- [Litigation](#)

### Education

- Calvin College, B.A., 2000

### Professional Affiliations

- American Bar Association